



## Yorkshire Amphibian and Reptile Group

### Constitution

#### NAME AND OBJECTIVES

1. The name of the group shall be "Yorkshire Amphibian and Reptile Group".
2. The object of the group shall be to promote the study and monitoring of Amphibians and Reptiles Yorkshire, and to conserve and protect Amphibians and Reptiles and their habitats in the Yorkshire region.
3. The group shall support and promote the aims of the Amphibian and Reptile Groups of the United Kingdom (ARGUK).

#### MEMBERSHIP

4. Membership of the group shall be open to any person supporting the aims of the group and who pays the group subscription. The fee will be determined by the annual review meeting of the group.
5. Membership fees will contribute towards the operation of the group including (but not limited to) contributions to ARG UK, event costs, conservation projects/grants, administration costs etc.
6. Membership is open to all persons regardless of race, colour, creed, sex, sexuality, age or political affiliation.

#### MEETING/EVENTS

7. The group will each year hold an annual general meeting (AGM). All members will receive notification of this meeting at least one month in advance.
8. The group will hold various events during the year. These will be advised to members preferably by email or separate mailing as appropriate. Interested non-members will be welcome at these events.
9. All members are encouraged to organise a meeting or event, providing it promotes the objectives of the group. Members wishing to advertise an event to the rest of the group should send details the Secretary.

#### RESPONSIBILITIES

10. The group will have the following officers, called the committee, appointed by the group at the annual general meeting. A full re-election of the committee will occur each year.

The committee will be responsible for the affairs of the group on a day to day basis.

Officer Responsibilities

- Chairman - To organise the group on a daily basis and act as a central point
- Secretary - To record minutes, maintain membership records, communicate with members and support the Chairman
- Treasurer - To maintain group accounts and present them at AGM

Other responsibilities will be adopted by individual or sub-groups as the need arises.

11. Members shall submit all amphibian and reptile records collated to the Yorkshire Naturalist Union herptile recorder, ARC Record Pool <http://www.recordpool.org.uk/> and/or local ecological records centre,
12. The group will maintain a bank account. Financial information is made available to members on written request.

#### TERMINATION

13. In the event of the group being disbanded any funds of the group will be remitted to ARG UK and Yorkshire Naturalist's Union.

#### AMENDMENTS

14. The constitution may be amended with the agreement of those present at the AGM. Members will be given at least one week's notice of any proposed amendment(s).

Signed:

Andy McIlwraith - Chairman

Date: 17/02/2020